

**REGULATIONS OF THE JOINT PERMANENT TECHNICAL SECRETARIAT  
OF THE BLACK SEA RING HIGHWAY**

The present Regulations specify the sphere of competence, order of establishment and activity of the Joint Permanent Technical Secretariat of the Black Sea Ring Highway (hereinafter – BSRH JPTS).

**1. General provisions**

1.1. The BSRH JPTS is established in accordance with Article 3, paragraph 4, of the Memorandum of Understanding on the Coordinated Development of the Black Sea Ring Highway (hereinafter Memorandum).

1.2. In its activity the BSRH JPTS is guided by the Memorandum, relevant provisions of the Rules of Procedures of the BSRH Steering Committee (hereinafter Steering Committee) with due regard to the principles and objectives of the BSEC and by the decisions taken by the Steering Committee.

1.3. The BSRH JPTS is a permanent body and acts on the basis of instructions issued by the Presidency and the Steering Committee.

1.4. The main task of the BSRH JPTS is to provide organizational, technical and informational support to the work of the Steering Committee and Ad Hoc Working Groups established by the Steering Committee, as well as carry out any other necessary activity with regard to BSRH in accordance with the instructions of the Steering Committee.

**2. Functions of BSRH JPTS**

The BSRH JPTS:

2.1. Examines, reviews and communicates proposals and information material related to the agendas of the Steering Committee and Ad Hoc Working Groups, as well as other documents submitted by the Parties, with a view to use them further at meeting of the Steering Committee and meetings of Ad Hoc Working Groups.

2.2. Carries out organizational and technical support to meetings of the Steering Committee and meetings of Ad Hoc Working Groups in accordance with the Rules of Procedure of the Steering Committee, in coordination with the BSEC PERMIS and the Party which hosts the meeting.

2.3. Takes part in the meetings of the Steering Committee and Ad Hoc Working Groups and assists in observing the Regulations of the Steering Committee and other relevant regulations.

2.4. In accordance with the decisions taken by the Steering Committee and in coordination with the Chairperson of the Steering Committee, BSRH JPTS prepares the draft agenda of the meetings of the Steering Committee and material relevant to the draft agenda.

2.5. Establishes and maintains an official and secure BSRH website and places on it the documentation related to the development of BSRH, the activity of the Steering Committee and Ad Hoc Working Groups.

2.6. Communicates the dates of the meetings of the Steering Committee and Ad Hoc Working Groups, circulates the draft agenda as well as places this information on the official BSRH website.

2.7. Within its sphere of competence and upon the decision of the Steering Committee, BSRH JPTS prepares specifications for the necessary studies carried out by the national authorities, collects them in an integral study for the whole BSRH, in order to identify the funding sources for the BSRH project.

2.8. Requests from the National Coordinators the provision of information and other material necessary to assist in the work of the Steering Committee and Ad Hoc Working Groups.

2.9. Creates the database on issues related to the sphere of competence of the Steering Committee and provides this information to the Parties.

2.10. Upon the request of a Party, BSRH JPTS submits written and oral clarifications concerning any issue considered at a meeting of the Steering Committee or an Ad Hoc Working Group.

2.11. Prepares draft reports of meetings of the Steering Committee.

2.12. Provides bi-annual and multi-annual action plans for the implementation of the Memorandum for consideration and approval by the Steering Committee.

2.13. Monitors the implementation by the Parties of decisions taken by the Steering Committee and provides feedback and makes proposals to the Steering Committee.

2.14. Prepares information, analytical material concerning the development of BSRH, in particular, concerning the course of implementation of the BSRH project (particularly the preparation of the technical terms and conditions of the new designs and the coordination of existing designs.)

2.15. Carries out other functions under the instructions of the Presidency and the Steering Committee.

BSRH JPTS shall not publish and/or pass on to third parties documentation and other material received from the Parties, without consent of the relevant Party.

The Parties concerned shall explicitly indicate the scope of use of the documentation and other material they provide to BSRH JPTS.

### **3. Final provisions**

3.1. The working language of BSRH JPTS is English.

3.2. The seat of BSRH JPTS is Thessaloniki, Hellenic Republic.

3.3. According to Article 4 of the Memorandum, the Hellenic Republic will undertake the responsibilities of the organization and operation of the BSRH JPTS. A notification shall be addressed to the Parties. The operating costs will be covered by the Hellenic Republic.

3.4. The Executive Secretary of BSRH JPTS is nominated by the Hellenic Republic and appointed after approval by the Steering Committee.

3.5 The Regulations can be amended and/or revised upon the decision of the Steering Committee by consensus.

The present Regulations are approved by the BSRH Steering Committee at its meeting in \_\_\_\_\_ on \_\_\_\_\_.

The present Regulations enter into force from the date of their approval by the Steering Committee.